

CCE Strategy Meeting 2009

Hamilton, Ontario, Canada

Minutes

Meeting place: Sheraton Hotel

Meeting time: Monday, 9 – 12, June 2, 2009

Attendees; Peter Mahaffy, Eva Åkesson, Mort Hoffman
Regrets: Fabienne Meyers

1. **Amendments and Approval of Agenda**

Agenda approved

2. **Logistical Issues for this Meeting**

N/A

3. **Draft Minutes of CCE-meeting in Mauritius, August 2008** [[CCE-Hamilton-2009_002](#)]

ACTION: EÅ will make the suggested changes by the end of the week; PM will send some more comments via mail. Final version should be distributed with the preliminary agenda for the Glasgow meeting latest 1st of July.

4. **Matters arising from the minutes of CCE-meeting and new business**

To consider matters arising that are not on the agenda

N/A

5. **Chair's report to IUPAC Bureau** [[CCE-Hamilton-2009_005](#)]

Item 2: Planning for the meetings with the other divisions at the Glasgow meeting, 30 minutes at each division. EA will arrange a schedule of meetings for July 31 and August 1.

Current priorities revised at the strategy meeting, and the new proposal for priorities for the next biennium will be presented and discussed at the up-coming CCE meeting in Glasgow. One outcome of that meeting should be new priorities for the next biennium.

FCP, Flying Chemist Program: Croatia has approached Mei-Hung and expressed an interest in FCP in the beginning of 2010.

FCP priorities suggested by the strategy meeting for year 2011:

Sub-Saharan Africa – perhaps in Ethiopia and we should explore whether this might include a YAC-event.

6. **CCE Membership, Roles, and Leadership, consider membership issues**

Membership List – TMs, AOs, NRs [[CCE-Hamilton-2009_006.2](#)]

Procedures for Membership should be revised: For the agenda in Glasgow.

Problems with the annual nomination procedure: Several NAOs do not nominate on an annual basis.

Some countries missing: France, Mexico, Brazil, Argentina, Chile, Poland, Jordan, Spain, Greece, Norway, Denmark.

We are pleased to see R. Hartshorn continuing as AM even though taken on the responsibility as chair in his division. .

ACTION: PM will ask IUPAC to resend the invitation to nominate NRs to all NAO together with an encouraging note from the chair.

7. **Discussion of Subcommittees** [\[CCE-Hamilton-2009_005\]](#)

Presentation and discussion of past activities, membership, plans

Chemistry Education for Development and IYC 2011 Working Group

The strategy meeting suggests that the CCE IYC 2011 Working Group ought to have the status of a CCE subcommittee. This will be brought to Glasgow as a recommendation.

Subcommittee Chairs and members should be reappointed/appointed at the CCE meeting in Glasgow. For the future, list the membership terms (normally 2 years) in the documents. The chairs should be asked to review the membership, and give advice on changes. Then formal approval as an Item on the Glasgow-agenda.

ACTION: EA will ask the chairs to provide a written report, deadline 1 July.

8. **Projects and CCE project group**

The strategy meeting stresses the importance for the project group to have a more pro active mode of operating and an on-going monitoring of the projects on at least a yearly basis, including action recommendations from the group if the project stalled. The strategy meeting also suggest to review the membership prior to the Glasgow meeting.

PM would like to see more ownership of all aspects of projects given to the project group. This would include monitoring existing projects on an annual basis, and making recommendations for budget allocations to projects. Eva will take responsibility for linking with the project group and Fabienne on interdivisional/standing committee projects, and Peter for those originating with CCE. The chair of the project group can draft recommendations for approval to the IUPAC project committee or to Fabienne, for consideration and submission by Eva/Peter.

ACTION: EA will request a report on the work of the Project Group from Prof. Choon Do.

ACTION: Peter will communicate with the project group suggested changes in membership for the new biennium

9. **Review of activities**

International year of chemistry and CCE role vis a vis other players

All NRs and TMs are asked to send in a national report concerning IYC. With the report also suggestions should be included of suitable activities where CCE can serve as an umbrella and can form the basis of projects. One requisite for suggestions is that the NRs and TMs are willing to participate and/or take a lead. Deadline by 1 July and sent to the CCE IYC subcommittee. The CCE-IYC Subcommittee will be responsible to analyze, summarize, formulate priorities for what CCE can take on and suggest how many project working groups should be formed. The subcommittee is asked make a preliminary proposal for group discussion and break out session in Glasgow based on the material. Deadline for the subcommittee: 17 July in order to have, time to distribute the material with the agenda.

ACTION: PM will communicate the proposed scheme laid out above to the working group (soon to be subcommittee) and the chairs

YAC

ACTION: EÅ will ask Lida to provide a written report, deadline 1 July.

FCP

ACTION: EÅ will ask Mei-Hung to provide a written report, deadline 1 July.

10. Follow-up from the break-out session in Mauritius

Item on the Glasgow agenda

11. Interaction with Divisions and Standing Committees

Oral report from Chair and Divisional Liaison Officer

Planning for the Glasgow meeting with meetings with all divisions.

ACTION: EÅ will ask for reports from AMs by 1 July. EÅ plan and schedule visits to all divisions Friday and Saturday.

12. ICCE programme (Mort Hoffman) Report for meeting.

20th ICCE Mauritius: DONE

ICCE 2010 in Taiwan;

Issues on funding, venue, program,

Allocate 20 minutes on the agenda at the Glasgow meeting. Future ICCE venues

Get the bids in on time to the Glasgow meeting.

Timeline: 2009 we decide on 2012, deadline for bids July 1 .2014;

ICCE 2014: preferable to be outside Europe: North America?

Will be decided at the GA 2011 in Puerto Rico and then we will also be looking forward towards 2016.

Other Educational Conferences

Mort will list the up-coming ChemEd conferences.

ACTION: EÅ ask MH for a report for the Glasgow meeting. Deadline 1 July

ACTION: MH communicates the deadline 1 July to those who are expected to present a bid. MH will ask Mei-Hung to prepare a presentation at the Glasgow meeting.

13. Administrative matters

Finance

Project budget

One more project can be financed via CCE budget in this biennium, but other projects can be by submitted to the IUPAC Project Committee.

Operation budget

Following Glasgow, the budget will be slightly overspend during this budget period.

CCE has received an increase in the operation budget: 2 500 dollars next biennium.

14. Next meeting

Next meeting CCE will take place in the course of the 45th General Assembly, August 2009 in Glasgow.

Friday: Reception young observers – EÅ

Visits to all division by EÅ and PM

Friday (4, 5, 6) and Saturday (1, 2, 3, 7, 8)

PM and EÅ: Saturday night at meet with IYC chairs to plan Sunday meeting, try to have dinner.

CCE meeting, preliminary times:

9 AM - 6 PM, 2 August, including a joint lunch (EÅ checks with John Jost)

9 AM – Noon, 3 August.

CCE, COCI, ChemRawn

Afternoon, 3 August

IYC working group - Tuesday morning,

Preliminary planning of the CCE meeting:

Sunday

9 AM – Noon normal meeting including AM reports

Noon – 1 PM Joint lunch for CCE, lunch to brought in to the meeting.

1 PM – 2 PM Introduction of IYC by the working group and the reports from NRs and TMs. IYC working group chairs give summarizing report, put up priorities and set up the working groups on themes for the afternoon session.

2 PM – 6 PM, working groups on different themes regarding suitable activities for IYC including coffee.

Monday

9 AM - Noon ICCE bids Monday morning and summary of the outcomes from working groups.
Outcome: All NRs, TMs and AMs engaged in at least one CCE IYC project

Monday afternoon Joint Symposium of CCE, CHEMRAWN, COCI on Chemistry,
Tuesday morning on Ethics, Science and Development

Tuesday

CCE-IYC subcommittee meets

ACTION: MH: Inform those who are going to presents bids for 2012 to come to the meeting Monday, 9 AM

ACTION: EÅ contact J Jost about the lunch on Sunday, DONE

ACTION: PM contacts Fabienne regarding web site for agenda and document

ACTION: EÅ prel agenda ready by 1 July, and the minutes from the meeting in Mauritius and strategy meeting ready to put up on the web.

ACTION: EÅ notify Fabienne: EÅ participates in Reception young observers. This has been agreed with Peter. Reception young observers will be on Thursday, Fabienne already welcomed all!

ACTION: EÅ send email to all division to plan and schedule the visits to the divisions Friday and Saturday.

ACTION: PM contacts IYC subcommittee chairs to schedule dinner meeting on Saturday.

15. **Any other business**

N/A

Eva Åkesson, Division Liaison and Secretary
Peter Mahaffy, Chair, May 2009